

Draft Minutes

# AGENDA

## **CORAL ACADEMY OF SCIENCE LAS VEGAS SPECIAL MEETING OF BOARD OF GOVERNORS**

**Date:** August 16, 2016  
**Time:** 5:00 pm  
**Location:** 1051 Sandy Ridge Ave.

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The Board may take items on the agenda out of order; may combine two or more items for consideration may table an agenda item to be considered in a future meeting or may remove an item from the agenda.

Reasonable efforts will be made to assist and accommodate physically handicapped person desiring to attend the meeting. Please contact Ms. Candis Cope at 702-776-6529 ext. 106 at least 48 hours before the time of the meeting so that arrangements may conveniently be made.

All Times are action or possible action items unless denoted otherwise.

### **Call to order**

Dr. Deniz called the meeting to order at 5:00 pm.

### **Roll Call**

In attendance: Elizabeth Kazelskis, Feyzi Tandogan (via teleconference), Dr. Hasan Deniz, Brin Gibson ( via teleconference), and Arlene Hayman

Absent: Ann Diggins

### **Pledge of Allegiance**

#### **A. Action to adoption of the Agenda (*For Possible Action*)**

*Dr. Deniz made a motion to adopt the agenda. Ms. Hayman seconded it. It unanimously carried.*

#### **B. Public Comment**

Comments from the public are welcome at this time. A "Citizen's Request to Speak" card should be filled out and submitted to the Board president prior to this session. The Board will neither deliberate nor take any action on a matter raised during public

comments sessions unless the matter itself has already been specifically included on the agenda as an action item.

Public comment may be limited to 3-5 minutes per person at the discretion of the Board.

*No public comments were made.*

**C. Approval of June 25, 2016 Board Meeting Minutes (Action)**

*Ms. Hayman made a motion to approve. Dr. Deniz seconded the motion. It unanimously carried.*

**D. Approval of the Lease Agreement of the New Central Office Space (Discussion, Action)**

Mr. Ercan explained at length why the new building is appropriate for the new central office. It will have a large conference room and more office space. It is approximately 3,000 sq. ft. Mr. Ercan was able to negotiate a Sublease, with the help of the school's counsel, Mr. Gardberg. It was explained that CASLV, as subtenant, will only pay 2/3 of the monthly rent (and the current tenant / sublandlord will pay the remaining 1/3 of the rent). The agreement also stipulates that we will be granted three months free of rent, have the office carpets cleaned, and will receive certain office furniture for free.

*Dr. Deniz made a motion to approve. Ms Hayman seconded the motion. It unanimously carried.*

**E. Approval of the Request of the Charter Amendment (Discussion, Action)**

Mr. Ercan presented the Request for a Charter amendment. The Board's approval is needed (in the case of #1) and desired (in the case of #2, out of an abundance of caution, in case that action constitutes the hiring of an EMO) with respect to the following:

- (1) the change in office location that is the subject of Item D of this Agenda (above); and
- (2) as was approved by the Board at its prior meeting in May 2016, hiring Charter School Management Service (CSMC) to provide back-end, business support services to the school.

If the Board were to approve, Mr. Ercan will then transmit a Charter amendment request to the State Public Charter School Authority for its approval.

*Ms. Hayman made a motion to approve the motion. Mr. Tandogan seconded the motion. It was unanimously approved.*

**F. Approval of the Purchase of the Kitchen Equipment (Discussion, Action)**

Mr. Ercan explained that some school sites already possess the appropriate kitchen equipment. The Sandy Ridge campus is the only site that requires hot and cold lunch in order to meet the NSLP requirements. The four remaining campuses will eventually serve both hot and cold lunches at a later date. To begin, the four elementary school campuses will serve cold lunches only. Our lunch provider, Three Square, will purchase kitchen equipment from Resco, which was the lowest among three competitive bids. Three Square is a local, large-scale, non-profit organization, and has the ability to

purchase the equipment for the school at a discounted rate. It has offered to do this, and we will be paying Three Square directly for the purchase. Three Square and Coral Academy, through its counsel, have already worked out the form of legal agreement which would govern the transaction.

*Mrs. Kazelskis motioned to approve the purchase of kitchen equipment from Resco through Three Square on the terms presented to the Board. Dr. Deniz seconded the motion. It passed unanimously.*

**G. Approval of the Payment for Accord Fall Summit Participation Fees (Discussion, Action)**

CASLV hired a number of new staff members for the 2016-2017 school year. Mr. Ercan believes that an Accord Summit will be extremely beneficial for all the existing and new teaching and administrative staff. The Fall Accord Summit meeting is on September 22 through September 24 at Circus Circus. In the past, it has been too costly to send more than just a few staff and administration members to the Accord Summit meetings. They were traditionally held in Los Angeles, CA and require CASLV to provide lodging and meals. This opportunity in Las Vegas allows virtually all staff to attend. Per the agreement with Accord, they are allowing us to pay for 120 teachers, and letting the remaining 24 teachers and administrators attend at no additional charge.

*Dr. Deniz inquired if Saturday would be mandatory. Mr. Ercan said that it was not.*

*Dr. Deniz inquired as to how to compensate staff members for attending on Saturday.*

*Dr. Deniz proposed to give them the option to be paid for that day or gain an extra personal day. Mr. Ercan explained that this topic has been discussed with Central Office staff. He proposes to revisit this topic at the next board meeting as an action item.*

*A Board member inquired if the course is within Accord's usual fees. Mr. Ercan confirmed that it is not.*

*Mr. Gardberg asked if the teachers could somehow gain certification from attending sessions at the Summit. Mr. Ercan said he asked and Accord will look into it with the help of the Nevada Department of Education.*

*Ms. Hayman asked if there was funding for this item. Mr. Nick said that CASLV has budgeted \$45,000 for workshops, conferences, trainings and meetings for this school year.*

*Dr. Deniz motioned to approve the requested payment for the Accord Fall Summit. Ms. Hayman seconded the motion. The motion unanimously carried.*

**H. Approval of the Renewal of the PR Company Agreement (Discussion, Action)**

The current PR company, Vox Solid Communication, is the company we have been working with.

*Dr. Deniz recommended to table this item for next meeting.*

**I. Approval of the New Nellis AFB Campus (On the Empty Lot) (Action)**

Mr. Ercan states that Nellis Air Force Base wants a preliminary approval to negotiate a lease agreement for CASLV (as tenant) for the vacant, 10- to 11-acre lot, located on Nellis Air Force Base. A site inspection was performed by the CASLV team. AFCEC is working on the draft ground lease agreement and they aim to complete and sign it by October 31, 2016. Mr. Gardberg has promised to work with the Air Force Base to reach the best terms possible from CASLV's perspective.

*Ms. Hayman moved to approve the motion. Dr. Deniz seconded the motion. The motion unanimously carried.*

#### **J. Update on Centennial Hills Campus (Information)**

Mr. Ercan explained the potential expansion plans for a new Centennial campus (adjoining the current one), and he will provide more information at the next meeting.

#### **K. Update on New Henderson Campus (Information)**

Mr. Ercan informed the Board that SPCSA approved the new campus application at their latest board meeting. Ms. Hayman suggested that we create a committee to anticipate the school's strategies and grown down the road. Mr. Ercan agreed, stating that he will speak with his Central Office team about this proposal.

The school would favor purchasing a facility, not renting it, but may rent with an option to purchase. A purchase would likely be funded through the bond issuance planned for the Nellis AFB project.

As of now, CASLV has no binding commitment to purchase or rent any property, but it is discussing terms with a potential landlord / seller. That facility may end up being a standalone K-8 facility.

#### **L. Public Comments**

Comments from the public are welcome at this time. A "Citizen's Request to Speak" card should be filled out and submitted to the Board president prior to this session. The Board will neither deliberate nor take any action on a matter raised during public comments sessions unless the matter itself has already been specifically included on the agenda as an action item.

- *Mr. Gardberg reminded the board that there is a vacancy on the board. Mr. Gardberg says we also need to have an election for board members, in keeping with the Board's Bylaws (which provide for one year terms). Mr. Ercan responded that elections were agreed to be held at the next regular (not special) board meeting.*

- *Mr. Ercan informed the Board of these upcoming dates:*

*August 25, 2016 - Centennial Hills Campus Grand Opening at 2 pm*

*September 22, 2016 - Nellis AFB Campus Grand Opening at 2 pm*

*September 22, 2016 - Accord Summit Conference 5 pm dinner at Circus Circus*

*Mr. Ercan encouraged the Board Members to attend the dates mentioned.*

#### **N. Adjournment (Action)**

*Dr. Denis made a motion to adjourn the meeting. Ms. Kazelskis seconded the motion. It unanimously carried. The August 16, 2016 Special Meeting of Board of Trustees adjourned at 6:07 pm.*